Dragon Naturally Speaking is speech recognition software that allows users to control their computer with voice commands.

To begin Dragon carefully follow the screen prompts and Dragon will assist you with setting up your own voice profile including:

- A username
- Your country location and accent
- Which audio device you are using (i.e. headphones with a microphone)
- A quick sample of your voice

On the toolbar you will see a circle with a microphone in the centre. If the circle is red, Dragon is not listening for your voice. Click the button and it will turn green. Dragon is now ready for your dictation.

Take some time to click on each of the Dragon toolbar options to see all of the functions.

**Dragon Bar:** Customize the Dragon toolbar

**Profile:** Manage, edit and add user profiles

**Tools:** Transcribe recordings, add new commands, and open Dragon Pad

**Vocabulary:** Import/add new phrases and words, edit vocabulary

**Audio:** Text read back, word training

**Learning Center**

If the Learning Center does not appear automatically on the screen you can activate it by clicking ‘Help’ on the toolbar and navigating to ‘Learning Center.’ Take a look at some of the other features found in the help files.

The ‘Learning Centre’ automatically adjusts to the program you are currently using. If you are using Word the voice commands to navigate that program will appear. Note the ‘Learning Centre’ has different expandable menus depending on the action you would like Dragon to take. Command tabs include ‘Dictating,’ ‘Navigating,’ ‘Editing,’ and ‘Controlling.’

Here are some basic commands to get you started.
• Open any program simply by saying “open (program name)” or “start (program name)” i.e. ‘open Word,’ or ‘start Word
• Start the Internet by saying “open Windows Explorer”
• Navigate back to the desktop by saying “show desktop”
• To turn the microphone off say “stop listening”
• To turn the microphone on say “wake up”

Get started and use the ‘Help’ button to find excellent tutorials and support.